

AUGUSTANA COLLEGE FALL 2011 CLASS SCHEDULE

REGISTRATION SCHEDULE

Registration will begin April 11. Registration times will be sent to students by ole email approximately one week prior to the beginning of registration. Students may register anytime after the assigned time, but not before. Students currently registered will be able to register by using the portal after being 'cleared' for registration on-line by their advisor, or students may come to the Registrar's Office, bringing written permission from their advisor to register.

NEW FIRST YEAR STUDENTS (FF)

By Appointment
May 7 June 16, 17 July 14

TRANSFER STUDENTS

By Appointment

OPEN REGISTRATION DATES:

All students enrolled in Spring '11: Former students: New part-time students:
April 11 – Sept. 13 April 11 – Sept. 13 June 27 – Sept. 13

**ENROLLMENT VALIDATION WILL BE HELD
ON TUESDAY, SEPTEMBER 6, 2011.**

SCHEDULE OF IMPORTANT DATES FOR THE 2011-2012 ACADEMIC YEAR

FALL SEMESTER

SEPTEMBER

4, SUNDAY New students report
5, MONDAY..... New student orientation
7, WEDNESDAY First Day of Classes
13, TUESDAY Last day for WEB registration
13, TUESDAY Last day to add a class without instructor's signature
21, WEDNESDAY Last day to drop a class without advisor's signature
23, FRIDAY..... Proposals for independent study and internships due

OCTOBER

14-16, FRIDAY-SUNDAY Homecoming Weekend
22, SATURDAY End of first half of the semester
24-25, MONDAY-TUESDAY Fall Break
26, WEDNESDAY NOON..... Mid-term grades due

NOVEMBER

4, FRIDAY..... Last day to drop a course with a W grade
4, FRIDAY Last day to request S/U grade
14-18, MONDAY-FRIDAY Interim/Spring Registration
23-25, WEDNESDAY-FRIDAY Thanksgiving Holiday
(Tuesday, November 22nd night classes will be held)
28-30, MONDAY-WEDNESDAY First Year Student Advising

DECEMBER

1, THURSDAY Freshmen (FF) Registration for Interim/Spring
14, WEDNESDAY Last day of classes
15, THURSDAY Reading Day
16-17, FRIDAY-SATURDAY Final Examinations
19-20, MONDAY-TUESDAY Final Examinations

**SCHEDULE OF IMPORTANT DATES
FOR 2011-2012 ACADEMIC YEAR CON'T**

INTERIM

JANUARY

3, TUESDAY Interim classes begin
13, FRIDAY Last day to drop a course and receive a W grade
13, FRIDAY Last day to request S/U grade
26, THURDAY Interim Classes End

SPRING SEMESTER

FEBRUARY

1, WEDNESDAY Classes begin

MARCH

17-25, SATURDAY-SUNDAY Spring Break
24, SATURDAY End of first half of the semester
28, WEDNESDAY NOON Mid-term grades due

APRIL

6-9, FRIDAY-MONDAY Easter Break
(Thursday, April 5th night classes will be held)

MAY

11, FRIDAY Last day of classes
12, SATURDAY Final Examinations
14, MONDAY Final Examinations
15, TUESDAY Reading Day
16-17, WEDNESDAY-THURSDAY Final Examinations
19, SATURDAY Commencement

KEY TO BUILDING ABBREVIATIONS:

CVA = CENTER FOR VISUAL ARTS
ELMN = ELMEN CENTER
EMC - EDITH MORTENSON CENTER
GSC = GILBERT SCIENCE CENTER
HUM = HUMANITIES CENTER
LIBR = AUGUSTANA LIBRARY
MC = MADSEN SOCIAL SCIENCE CENTER
OFF = OFF CAMPUS
SFS = SIOUX FALLS SEMINARY

FALL 2011 COURSES WHICH SATISFY GENERAL EDUCATION REQUIREMENTS

AREA 1.1

GENL 097

AREA 1.2

EDUC 345

GERO 120

GOVT 190

PHIL 110

PSYC 125

AREA 1.3

PE 102-121

AREA 2.1A

ENGL 110

AREA 2.1B

ACCT/BSAD 495

ART 313

BIOL 200

BIOL 346

BIOL 352

CHEM 311

CMDS 372

COMM 210

COSC 130

ECON/GOVT/

PSYC/SOCI 350

EDUC 275

ENGL/JOUR 115

ENGL/CIVT 200

ENGL 306

ENGL 311

ENGL/JOUR 315

GOVT 390

GOVT 391

HIST 490

INTR 340

MDFL 381

MUSI 214

NURS 450

PE 214

PHIL 300

PSYC 330

THEA 225

AREA 2.2

COMM 110

COMM 270

PHIL 120

AREA 2.3

MATH 140

MATH 150

MATH 151

MATH 152

AREA 3.1A

ART 112

CLAS 220

HIST 110

HIST 112

HIST 114

MUSI 210

PHIL 220

AREA 3.1B

ENGL 226

HIST 111

HIST 120

AREA 3.2

BIOL 110

BIOL 120

BIOL 200

CHEM 120

PHYS 110

PHYS 201

PHYS 221

AREA 3.3

COSC 130

ECON 120

EDUC 110

GOVT 110

PSYC 110

PSYC 115

SOCI 110

AREA 3.4

CLAS 200

CLAS 205

EDHH 226

MDFL 120

MDFL 130

MDFL 180

AREA 3.5A

ENGL/CIVT 200

MDFL 334

AREA 3.5B

ART 100

ART 101

ART 120

ART 130

ART 140

ART 150

ART 160

ART 290

MUSI 110

MUSI 111

MUSI 120

THEA 115

AREA 3.6

ENGL 340

GOVT 120

MUSI 214

NAST/SOCI 320

AREA 4.1

RELI/CIVT 110

AREA 4.2

PHIL 200

RELI 200

RELI 213

RELI 224

RELI 232

RELI 245

RELI 253

AREA 4.3

GENL 492

REGISTRATION INSTRUCTIONS

***ONLY STUDENTS WHOSE ACCOUNTS ARE
CURRENT, OR WHO HAVE MADE
ARRANGEMENTS WITH THE BUSINESS
OFFICE, WILL BE ALLOWED TO REGISTER***

The registration process may be different from what you have experienced previously. Consequently, it is important that you READ THESE INSTRUCTIONS CAREFULLY and follow them.

1. Note the schedule of important dates and deadlines for the fall semester. Also read carefully the academic policies that pertain to registration and to such matters as closed courses, course loads, independent studies, repeating courses, degree requirements, etc. These policies are reprinted here to answer questions you may have regarding particular aspects of the registration process.
2. Give some thought to the classes you need or would like to take during the fall semester, relating them to general education requirements, requirements for a major, and electives.
3. A tentative list of 2012 Interim and Spring semester courses is part of this bulletin to assist you in planning.
4. Meet with your academic advisor. You will not be allowed to register until after this conference with your advisor.
5. Capstone Courses: STUDENTS WHO PLAN TO GRADUATE IN MAY 2012, MUST REGISTER FOR A FALL, INTERIM OR SPRING CAPSTONE COURSE DURING THIS (APRIL 11-15 REGISTRATION PERIOD). Watch your email for more information.
6. Register: Approximately 1 week before registration opens, students will receive notification by email identifying their registration time. Students may register any time after that assigned time but not before it. See the WEB Registration Procedures.
7. Part-time students, who are admitted, degree-seeking students and do not currently have an academic advisor are urged to obtain an advisor by getting an advisor form from the Registrar's Office, and then asking a faculty member in the area in which the student intends to major to be her/his advisor. Admitted, degree seeking, part-time students should register at or after the time assigned to them.
8. Former Students Not in School Spring 2011 : The first step in returning to Augustana is to fill out a Readmission Application. Contact the Office of Admission to obtain this form. Students who have attended another institution prior to returning to Augustana will need to have official transcripts sent to the Admission Office. Once re-admitted, students should meet with their academic advisor or Jim Bies, and register for courses April 11 – Sept 13 (depending on completed credit hours).
9. New Part-Time Students: Register between June 27 and September 13.
10. New Full-Time Students: New Full-Time student registration will be by individual appointments on May 7, June 16, 17 and July 14.
11. New Transfer Students: New transfer student registration will be by individual appointments.

12. Registering For a Class When Instructor Permission is Required: If adding a class requires permission from an instructor (e.g. because the class is closed or prerequisites are not met), the instructor may do on-line authorization, however this authorization is NOT registration. The student **MUST REGISTER FOR THE CLASS AFTER THE INSTRUCTOR AUTHORIZES REGISTRATION.** Alternatively, the student may bring a signed note to the Registrar's Office in order to register.

13. Withdrawing From a Class: Once registered for a class, the student remains registered until the class is officially 'dropped' from the student's registration. A student can officially withdraw from a class via the WEB until September 13 or may come to the Registrar's Office to drop the class until November 4. **STUDENTS WHO CEASE TO ATTEND A CLASS, BUT DO NOT OFFICIALLY WITHDRAW FROM THE CLASS WILL RECEIVE A GRADE OF 'F' FOR THE COURSE.**

14. Auditing Classes: Registration to audit a class or classes (either transcribed or non-transcribed audit) is open starting September 7. See the general catalog for more details regarding audits.

15. Payment of Fees: A statement of account detailing
 - (1) classes for which you have registered
 - (2) your anticipated financial aid, and
 - (3) your applicable charges
 will be mailed to the permanent address on file by the end of July 2011.

OPENING DAY CLASS SCHEDULE CHANGES

In order to provide sufficient time for the Opening Convocation on Wednesday, September 7, the class schedule will be as follows:

<u>Classes which meet from:</u>	<u>will meet from:</u>
8:00 to 8:50	8:00 to 8:35
8:30 to 9:50	8:30 to 9:20
9:00 to 9:50	8:45 to 9:20
CONVOCATION	10:00 to 11:00 CONVOCATION
10:40 to 11:50	11:30 to 12:05
11:00 to 11:50	11:30 to 12:05
12:00 to 12:50	12:15 to 12:50

**ALL CLASSES MEETING AT 1:00 PM AND AFTER WILL
MEET AT THE REGULARLY SCHEDULED TIMES**

ACADEMIC POLICIES

(Please refer to the general catalog for other graduation requirements.)

1. CREDIT HOUR REGULATIONS:

A 'Full-Time Student' is defined as a student registered for 12-16 credit hours. The maximum course load for any semester is 17 credit hours, with the exception of those students who have already completed a minimum of 18 credit hours and earned at least a 3.5 grade point average. These students may take 18 credit hours without additional permission. Students desiring to take more than 17 credit hours (or 18 if they meet the conditions above), must petition the Registrar for permission to add additional hours. Any student who is 'full-time' in either the fall or spring term may take up to 4 credit hours during Interim and may petition to take additional credit hours. **Any student taking more than 16 credit hours in a fall or spring term or more than 4 credit hours during Interim will be billed an overload fee of \$400 per credit hour.**

2. CLOSED COURSES: If you want to register for a closed course, you must secure WEB or written permission from the instructor before you will be allowed into the course. After you get permission you must then register for the course.

3. REPEATING COURSES: Any course may be repeated to raise a grade. The higher grade is used in determining the grade point average, but both grades will appear on the transcript. Course credit for a repeated course will be counted only once towards graduation, except for participation credits and music lessons. The same activity cannot be repeated for credit with a PE 100-level registration.

4. STUDENT TEACHING: If you are registering for student teaching on the secondary or elementary level in either Education, or Special Education, you must first be authorized by the Education Department.

5. INDEPENDENT SCHOLARSHIPS:

A student may register for a regular catalog course to be taken by Independent Scholarship if the instructor is willing to offer the course in this way. This circumstance usually occurs because the student faces a schedule conflict or needs a course that is not being taught during the current semester. Forms for Independent Scholarships are available at the Registrar's Office and/or on-line. Students must use these forms and registration must be completed at the Registrar's Office, using the regular course prefix and number. The Declaration of Intent form (containing the signatures of the instructor, the academic advisor and the department chair) must be submitted for registration. The Course Proposal must be submitted no later than September 23. If it is not, the Registrar's Office will cancel the Independent Scholarship registration.

6. INDEPENDENT STUDIES: Under the leadership of a faculty member, a student may register for credit hours to engage in independent study of any appropriate topic. Forms for Independent Studies are available at the Registrar's Office and/or on-line. Students must use these forms and the registration must be completed at the Registrar's Office, using the appropriate department prefix and a course number of 199, 299, 399, or 499 (depending on the level of the proposed work). The Independent Study course may be registered as 1, 2, 3, or 4 credit hours, depending on the quantity of the proposed work. The Declaration of Intent form (containing the signatures of the instructor, the academic advisor and the department chair) must be submitted for registration. The Course Proposal must be submitted no later than September 23. If it is not, the Registrar's Office will cancel the Independent Study registration.

7. INTERNSHIPS: Students may count a maximum of 8 credit hours of Internship credit towards graduation. One Internship credit hour requires a minimum of 40 hours work as an intern. Forms for Internships are available at the Registrar's Office and/or on-line. Students should carefully follow the instructions accompanying the form. Registration for Internship credit must be completed at the Registrar's Office, using the appropriate department prefix and a course number of 395, 396, 495, or 496. The Declaration of Intent form (containing the signatures of the academic advisor and the project supervisor) must be submitted for registration. The Course Proposal must be submitted no later than September 23. If it is not, the Registrar's Office will cancel the Internship registration.

8. RESEARCH AND WRITING TUTORIAL: This required experience for all graduate degree candidates is available in all departments under the 698 number. To register for this course, students must secure the faculty tutor's on-line clearance.

9. DIRECTED READINGS: To register for this graduate only course, students must contact Nancy Wright, Graduate Studies Assistant, at 274-4043. This course is numbered 650 with the department's prefix.

10. DEGREE REQUIREMENTS: Students should check with their advisor about requirements for their major(s) and minor(s). Please keep in mind that normally no more than 43 credit hours in one prefix (BIOL, PSYC, RELI, etc.) may be counted towards the 130 credit hours needed for graduation. A student must complete as many credit hours of C- grade or better as the minimum credit hour requirement for the major. If the major(s) calls for 36 credit hours, there must be grade of C- or better in at least 36 credit hours in order to complete the major. The same requirement applies to minors, but a minor is not required for graduation.