## Accessing your files from home, from your mobile device, and from your office

There are several programs available to give you access to files from anywhere you have an Internet connection. Some provide means of sharing files with students, co-workers, friends and family.

"7 Things You Should Know About Organizing Files in the Cloud", *Educause*, <u>http://net.educause.edu/ir/library/pdf/ELI7073.pdf</u>

## Dropbox

Dropbox stores a copy of your files in the Cloud, so it can be useful as a place to back up important documents. (But, don't use it to save sensitive data, such as social security number or student grades. Instead, consider using Filr which is described below.) Dropbox can also be installed on your computer and set to sync, allowing you to modify files even when you don't have Internet access.

https://www.dropbox.com/

Overview: <a href="http://www.youtube.com/embed/OFb0NaeRmdg?rel=0">http://www.youtube.com/embed/OFb0NaeRmdg?rel=0</a>

Features: <u>https://www.dropbox.com/features</u>

Tour: https://www.dropbox.com/tour/

Original promotional video from CommonCraft: <u>http://www.commoncraft.com/dropbox-video-and-25-million-views</u>

Download: <a href="https://www.dropbox.com/install2">https://www.dropbox.com/install2</a>

"Dropbox.edu", *Chronicle of Higher Education*, ProfHacker: Tips about teaching, technology, and productivity, 6.13.11. <u>http://chronicle.com/blogs/profhacker/dropbox-edu/33911</u>

- Mentions the fact that if you sign up with an academic email address, you get extra storage space for free with referrals!
- Also mentions that Dropbox maintains backdoor access to the stored files. (See referenced article, <a href="http://academhack.outsidethetext.com/home/2011/why-i-might-be-although-i-would-rather-not-leaving-dropbox/">http://academhack.outsidethetext.com/home/2011/why-i-might-be-although-i-would-rather-not-leaving-dropbox/</a> and see <a href="http://chronicle.com/blogs/profhacker/spideroak-as-a-secure-alternative-to-dropbox/34305">http://chronicle.com/blogs/profhacker/spideroak-as-a-secure-alternative-to-dropbox/34305</a> which is a discussion of a possible alternative, Spider Oak. While Spider Oak might use a better encryption method and might be more private and secure, it DOEs have its own problems, mainly that folder sharing is done through a shared URL rather than the more secure method Dropbox employs.)

**Safemonk** encrypts your files before uploading them to Dropbox <u>http://lifehacker.com/safemonk-encrypts-your-files-before-sending-them-to-dro-908266769</u>

## Filer

"Feels like Drobox. Acts like Fort Knox."

Go to <u>https://mariner.augie.edu:8443</u>

"My Files" = your J: drive "Net Folders" = K: drive

Click to open files. They'll open in the associated program (Excel files will open in Excel, for instance), provided the associated program is installed on your computer.

To open Office files on a iOS device WITH editing functions, use the Cloud On app.

(For amusing video, go to <a href="http://www.novell.com/products/filr/">http://www.novell.com/products/filr/</a> and click video link)