

AUGUSTANA UNDERGRADUATE RESEARCH AND ARTIST FELLOWSHIP AWARDS (AURAFa)

Augustana University is pleased to have a program that helps fund undergraduate research and creative endeavors that take place outside of the classroom environment. This award is intended to fund research expenditures, supplies and materials for artistic projects, and travel for students to present scholarly and/or creative works at regional and national conferences and events.

Mission: This AURAFa program is designed to bolster the university's commitment to promoting undergraduate academic excellence that moves beyond the classroom, promotes independent student inquiry, and encourages students to engage with a larger forum of knowledge dissemination.

GUIDELINES FOR AURAFa AWARDS

- 1) Students may apply for up to \$500 per AURAFa award.
- 2) Funds for research and artistic support are limited to material goods and fees necessary for the work to take place. Funds cannot be used to compensate student work. Funds for travel can be used to cover costs of transportation, registration fees, and lodging at the event. Per Augustana research guidelines, funds may not be used to cover food expenses.
- 3) Students must have been selected to present their research and/or creative works at a regional or national scholarly conference or event prior to applying for an AURAFa that will go towards travel expenses.
- 4) Students must have an Augustana faculty sponsor for the award request. This faculty member will ensure that the project or the participation at the conference/event fulfills the mission of the awards program and that the expenditures are reasonable. However, the student does not need to work with or under the guidance of an Augustana faculty member (e.g., research with an off-campus mentor is permissible).
- 5) Applications for AURAFa are rolling, but students must apply for the award no later than one month prior to the start of the project or event. Exceptions may be made for unusual circumstances, and should be outlined in the proposal as needed.
- 6) Awards will be treated as fellowships and will be paid directly to the student via direct deposit. Awards will be included in your 1098-T form.
- 7) A student may only receive AURAFa twice during their Augustana tenure.
- 8) The completed award application form should be turned in to Dr. Leigh Vicens (lvicens@augie.edu), along with a detailed expense sheet that indicates the cost of needed materials, supplies, fees and/or eligible travel expenses and a confirmation that indicates acceptance to present or perform at the conference/event (if applicable). We prefer that you submit your application and materials as a PDF via email, but a paper copy is also acceptable.
- 9) Applications must be submitted during the academic year, but can be used for work or travel during the summer months ending July 31, 2021.
- 10) It is expected that other funds available to students (e.g., grants) be used prior to applying for an AURAFa.
- 11) Provided the requests meet the guidelines, awards will be made on a first-come, first-served basis. All applications for the 2020-2021 academic year are due by Friday, April 30, 2021.

Budget details (itemize all eligible expenses [NOT food]; attach supplementary documents as needed):

Students: "I affirm that by participating in this program I will represent Augustana to the best of my abilities and I will take full advantage of the funded endeavor."

Signature: _____ Date: _____

Faculty Sponsor: "I affirm that funding this student will further the mission of the AURAFa program, and that I endorse this completed application."

Sponsors: As a part in ensuring adherence to the AURAFa guidelines, please list any external (non-Augustana) dollar amounts that are able to fund the proposal. Available external funds should be taken into account and used to the fullest extent possible before requesting a dollar amount from AURAFa.

Available funds from external grants/funding: _____

Faculty Signature: _____ Date: _____

Faculty Printed Name: _____

For RSA Use:

Approved Fellowship Amount: \$ _____

RSA Committee Representative Signature: _____ Date : _____