



# ASA Minutes

## 9:00pm Haugo Room

### 1/21/2015

**Attendance: (15) Absent: (9)**

**New Business/Updates:**

- *Brittany Dardis*: Our first order of business is to welcome Eric, our new senator! Welcome to the senate.
- We sent out meeting minutes from our meeting last week and I'm not sure if the responses that we haven't gotten are from the people that are gone, but if you haven't voted on those meeting minutes, make sure you do that.
- *Dan Schmidtman*: I just wanted to highlight the constitutional revisions. I know that there's a lot of people gone, but for all of you, just make sure that I have your suggested changes to your portions of the constitution by the beginning of second semester – so February 4<sup>th</sup>. We want to get the wheels rolling because it's kind of a time consuming process, so if you guys could make sure to meet with your committee and put all of your changes into one document and submit them to me or anyone else on my committee by February 4<sup>th</sup>.
- *Brittany Dardis*: We decided to extend the bus program through the second semester so make sure you're promoting that still. Something cool that Dan mentioned earlier is that some of the international students told Donn Grinager that they love the bus program and that it's really convenient for them.
- The applications for UBG Head Governor, Viking Days Co-chairs, Welcome Week leaders are all on the ASA door. If you guys are interested or know of anyone who is interested, make sure you're telling them that. You can just slide the finished applications under the door.
- We are starting this new program called It's on US which is basically raising awareness about sexual assault and the whole idea is that it's on us to stop sexual assault. We are doing a pledge drive on Thursday and Friday from 11:00am – 1:00pm in the Commons. It would be really nice if you guys stopped by the table and pledged to the drive. We also have a photo booth that will put the It's on US emblem over your picture. Your picture may be chosen to be hung up around the school to promote the program.
- At the last meeting we talked about how our senators need to be going to more Augie events, so I made a list of all of the upcoming events:
  - Pakistan rendezvous at 4:00pm in the Back Alley on Friday.
  - Basketball games vs. Winona State at 6:00pm and 8:00 pm at the arena.
  - UBG West Mall 7 event beginning at 6:00pm on Friday.
  - Late Night Family Feud/J-term Shutdown Saturday from 9:00pm -12:00am in the GSC
  - The Hook-Up on Monday at 7:00pm in the theatre.
    - The Hook-Up Event is also promoting the sexual assault campaign. It's similar to Sex Signals, but it's more interactive.

## ***Committee Updates***

### *A&P Committee: Dan Schmitzman*

- A&P met last Tuesday and we started working our way through our section of the By-Laws. We've made pretty good progress – a little over two pages or so but we are working away at that. We are also continuing to approve service opportunity requests as they come in, and we also have one standing LDF request. We're meeting with the leaders of that group next Tuesday- before the next meeting we will have met with them to give you more information on the request.

### *P&D Committee: Hanna Werling (in place of Matt Bell)*

- Applications for UBG, Viking Days and Welcome Week are out so tell your friends! We haven't had any that have been handed in yet. Welcome Week is due February 6<sup>th</sup> and Interviews will be the 9<sup>th</sup> and 10<sup>th</sup> of February. UBG Head Governor and Viking Days Co-chairs are due back the 13<sup>th</sup>.

### *Curriculum: Kiri Jacobsen (in place of Kat Van Gerpen)*

- We did a lot of the stuff before Kat left. Our part of the constitution is fully revised. We've been talking a lot about Sophia and are trying to understand it more. We have been having committee members going to the Curriculum meetings with Kat one at a time to get more knowledgeable.
- We are also starting to discuss and brainstorm ideas about things to do for faculty appreciation week which is coming up this spring. If you guys have any ideas, we are open to any suggestions!

### *Co-Curriculum Committee: Sarah Larimer*

- I met with Emily Studenski who is in charge of Work-Study, and we looked at re-doing the Work-Study website because it is not very clear right now. If you go to the page, it will ask if you qualify and you can click yes or no. If you click no, it will give you other options, like the Dining Hall, where you can apply even if you aren't eligible for Work-Study. If you click yes, it will bring you to a list of the jobs. She's going to redo that page because it's hard to understand and unorganized. She is also going to add a 'not sure button' because I think a lot of students don't know what work-study is or if they qualify. So, if you're not sure, it will put you in contact with Emily and she can look that up for you. I think this will be good and useful.
- We also met with Whitney from the Housing Department. They're doing a task-force recon. They just sent out a bunch of surveys they will be getting back at the end of January as far as people's opinions on campus – what housing is doing well, what they can do better. Our committee also compiled our responses and then tomorrow we will be meeting with her about the two year policy change so I will update you guys as I find out more about that.
- Housing is redoing their website and adding more pictures and floorplans. Whitney wanted me to let senators know that you guys should go on the housing page sometime this week to check it out and write down anything you'd like to see done differently. Just email your responses to me and I can compile them and get them to Whitney. She would really appreciate that.

## ***Other Business***

- *Dan Schmidtman*: One thing that we wanted to talk about tonight was the bike share program. We brought it up a little bit first semester but we never really sat down and had a discussion whether it is something you guys would like to pursue yet this year, or if you guys would rather see that money spent on something else. Basically Elliot has put together a lot of stuff regarding getting new bike racks, potentially buying 8-10 new bikes and just having a good solid system for students to check out and use them if they'd like. We would like to get the senate's opinion on this. Is this something you guys would like to pursue if the budget allows it this year, or would you like to see that money going somewhere else?
  - *Kiri Jacobson*: Do we have ideas about where else the money would go? The bike program does sound like a good program.
  - *Dan Schmidtman*: We should talk about the software program and then talk about the bike share program.
  - *Brittany Dardis*: Real quick before we move on, Eric, what we are talking about with the Bike share program, it's basically the Augie Green Bike Program, but it's more formalized with more specific guidelines on how we are going to check out the bikes out, keep track of them, keep the students accountable, etc.
- *Brittany Dardis*: The software program is called CollegiateLink – we talked about it a little bit at our last meeting. This is the description on their website:
 

“Campus Lab’s CollegiateLink provides the tools for managing student organizations and encouraging growth and development as students engage in co-curricular activities. It can be utilized in areas outside of student activities and across an institution in order to achieve a variety of needs related to the student experience”.
- Basically it is a student database which allows student groups to post events, keep track of their members and their emails, update other students about their events and other things going on in the group.
- The base license for this software is \$7,593.00. There is a 25% implementation fee which is about \$3,500; Michelle Harvey has offered to pay for this implementation fee.
- There are optional add-ons that can be added add on to this basic price. The two we are thinking would be most beneficial are the campus wide election tools and the data integration tools. With the campus election tool we can do all of our school wide elections. There is also a texting service included in the baseline along with many other tools.
- The total would be around \$14,000.00. We are looking into our ASA budget to see how much we can contribute. Are there any questions about this program? Does it make sense?
  - *Megan Wencl*: Is that per year?
  - *Brittany Dardis*: Yes.
  - *Dan Schmidtman*: So every group would have a page on the website and can post the events that they are having. It also requires them to put up their constitution, their elected officers, and things like that. One of the problems we saw this year was that we didn't have a very solid database that we could keep all of the records for student groups and student group leaders. When we were doing the leadership training at the beginning of the year, we didn't have some of the group e-mail addresses or anything like that because there wasn't one particular place where we kept all of that

information. That is why we began exploring website databases and this is what we have come up with.

- *Brittany Dardis*: It also allows us to track service hours.
- *Jim Bies*: Individual organizations could run their own elections in the software too.
- *Eric Vander Lee*: What are the benefits over what we have now?
- *Dan Schmidtman*: It would be a solid way to keep track of all of the information that we need to email addresses, group leaders, etc. Right now we just have a google doc that may or may not be update on an annual basis, and with this program, you can set it so that their page is immobile until they fill in their group information and constitution for that year.
- *Kiri Jacobson*: and students would be able to see this as well?
- *Dan Schmidtman*: For prospective students, they could go on and search all of the clubs and look at the leadership, what they do, what events they're having soon, etc.
- *Kirsten Olson*: Will they only get notified for the groups they are interested in?
- *Dan Schmidtman*: Yes.
- *Eric Vander Lee*: Is this like an external website?
- *Brittany Dardis*: Yes.
- *Zach Serrano*: What was the yearly cost on it?
- *Megan Wencl*: about \$14,000.00.
- *Zach Serrano*: Like every year?
- *Kiri Jacobson*: Is it more the first year with that initial start-up fee?
- *Dan Schmidtman*: Yeah I think it's closer to \$12,000.00.
- *Brittany Dardis*: Yes. The 25% implementation fee is only for the first year.
- *Joel Hermann*: Just to put this into perspective a little bit, we are spending \$7000/year for a newspaper on campus. It would be much more productive to have this website instead of a single newspaper.
- *Kirsten Olson*: Could you put the newspaper on the mobile site or something?
- *Dan Schmidtman*: I don't know if we could do that, but for a lot of the newspapers you can subscribe online, like what we can do for the New York Times We could explore something like that for the USA Today.
- *Sarah Larimer*: One thing I thought was cool was that each student group can write an article. Also, if you're involved in like 9 clubs, you can keep track of all of the events that are going on. Then, potentially, when you're applying for jobs or working on your resume, you can go back and see everything you were involved in on campus.
- *Joel Gullickson*: That's the thing – then we can sift through the clubs that are active or non-active because there are clubs out there that are really not doing anything and there is money just floating around. It would be a better use of our money to be able to consolidate what's actually going on.
- *Kirsten Titze*: Would I have my own account on it?
- *Dan Schmidtman*: Yes, you would.
- *Kirsten Titze*: Then would there be like a personal calendar on there that shows all of the meetings I have?

- *Dan Schmidtman*: I think it's going to be similar to that. We have just had demos so I don't know exactly if you have a personal calendar or not but I know you get notifications via your account showing what things you have.
- *Kiri Jacobson*: Would it automatically make an account for you or would you have to make one?
- *Dan Schmidtman*: I think Michelle said they would use our same username and password as our student ID but I don't know for sure.
- *Brittany Dardis*: The lay-out of it is similar to Facebook, with a profile picture and links on the side.
- *Joel Hermann*: What kind of operational tasks will we have to keep up on? Like specific groups having permission to have their clubs on there. Is that something, Dan, you would take over as treasure, or is this something A&P takes over? How would that work?
- *Brittany Dardis*: I think that it is something Michelle takes care of but I'm sure ASA would help out too. We also have to make sure that the groups are updating the page. It will allow us to have all of the presidents and the leadership of our groups. We don't have that information right now for some of our groups.
- *Kiri Jacobson*: So we'd either fund this or fund the bike program?
- *Dan Schmidtman*: I don't think that it's necessarily either or - we definitely have money in our account right now to be putting toward. We need to be looking at our options. Once we have a full senate, I'd definitely like to be looking at where our budgets lay and start talking about how much money we would be willing to put towards the website and/or the bike programs if that's the senate's decision.
- *Kirsten Olson*: How much is the Bike Program?
- *Megan Wencl*: It depends how in depth we would go.
- *Kirsten Olson*: And then once you get everything, it's just one set cost and then it's done?
- *Dan Schmidtman*: Yep.
- *Jim Bies*: Can I make a comment about the budget? I think that as we are considering the CollegiateLink software management program together, the assumption is not that this is going to be a bill that is going to be deferred to the Student Association's Senate year in and year out. The base license couple of modules, we are really looking at about \$12,000.00. Michelle Harvey is looking to be taking that 25% initial year setup cost right out of her budget and I am also looking at a variety of budgets to be a part of that. I think our conversation tonight is if there is interest, should Dan and the other officers really take a look at the budget to see what is available. We need to look if this program is something we want to invest in or if there are other ways we would like to be spending similar dollars. From the chair I'm sitting in, that's kind of how I'm looking at it.
- *Brittany Dardis*: Are there any other thoughts?
- *Zach Serrano*: I feel like this is more of our responsibility because it manages the student group whereas for the bike program I feel like that is more of the Bike Club's area and or Augie Green's territory.

- *Dan Schmidtman*: So would everyone agree that this is something that we want to keep pursuing and to take a look at before next meeting to kind of figure out where the budget stands and what we could be putting towards it if we decide to go through with it?
- *(Various)*: Yes
- *Brittany Dardis*: Well that is everything we have, but do you guys have any additional questions, thoughts, comments?

***Adjourn:***

**Motion: Hanna Werling | Second: Kiri Jacobsen Result: Pass**

SENATOR	PRESENT	EXCUSED	UNEXCUSED
Zach Serrano	X		
Ellen Jones		X	
Hanna Werling	X		
Joel Gullickson	X		
Alex Guggenberger		X	
Sarah Larimer	X		
Kirsten Titze	X		
Alejandro Garcia	X		
Kat Van Gerpen		X	
Matt Bell		X	
Kuku Lilo	X		
Joel Hermann	X		
Tony Metzgar		X	
Hannah Norem		X	
Kara Schroeder	X		
Katelyn Graber	X		
Kiri Jacobsen	X		
Kirsten Olson	X		
Eric Vander Lee	X		
Megan Wencil	X		
Ryder Reed		X	
Alex Matson		X	
Spencer O'Hara	X		

Angela Merkle		X	
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Executive	PRESENT	EXCUSED	UNEXCUSED
Brittany Dardis	X		
Elliot Blue		X	
Aimee Fischer		X	
Daniel Schmidtman	X		

Advisor	PRESENT	EXCUSED	UNEXCUSED
Jim Bies		X	